

Regular Council Meeting
March 13, 2017

1. **Mayor Scott Schultz called the meeting to order at 7:30 pm.** Present were Council Members Kale Dankenbring, Amanda Milne, Roger Jensen, and Bruce Swihart. Also present were City Attorney Mike Day, City Superintendent JR Landenberger, Police Chief Darrell Thomas, and City Clerk Lila Whitmore. Council member Carla Lampe was absent.
2. **Minutes** from the February 27 meeting were distributed and read. It was moved by Amanda and seconded by Bruce to approve the minutes as presented. Motion passed.
3. **Consent Agenda** - It was moved by Roger and seconded by Amanda to approve the following items on the Consent Agenda: Permission for Clerk to pay insurance at time of billing; Permission for Clerk to pay utilities at time of billing; Permission for Clerk to pay utility incentives before the 25th of the month; Permission for Clerk to pay theater bills when due; Permission for Clerk to pay Payment Service Network bills when due; Permission for Clerk to renew First National Bank CD #18620. Motion passed.
4. **Visitors:** None
5. **Police Report:** a) Chief Thomas reported that they have issued around 10-15 warnings for expired tags. b) Sheriff Beeson gave the Police Department a night vision flashlight. c) Darrell shared the stats for February. d) They are still looking for a police vehicle to purchase. It was moved by Bruce and seconded by Roger to accept and file the Police report. Motion passed.
6. **New Business:**
 - a. The Council gave approval for Alonzo Perez to have another month to clean up the property in the **Industrial Park**.
 - b. It was moved by Kale and seconded by Amanda to approve the **Special Event Cereal Malt Beverage License** for the Alumni Association for June 17. Motion passed with Bruce abstaining. It was moved by Amanda and seconded by Roger to waive the \$25 Special Event CMB license fee. Motion passed with Bruce abstaining.
 - c. It was moved by Roger and seconded by Amanda to approve the **Trash Waiver Application** for Doug and Marla Ross for their property at 519 E. Fourth Street. Motion passed.
 - d. It was moved by Amanda and seconded by Roger to approve the **Tree Trim License application** for JM Tree & Lawn Service. Motion passed.
7. **Old Business:**
 - a. **Property Cleanup** – The Staples and Schneider properties have been cleaned up. The Knittle property is changing ownership but will need attention. Attorney Day stated that with these cases resolved the docket has now been cleared of any conflicts with the new magistrate judge, Paula Keller. Mayor Schultz then appointed Paula Keller as the Municipal Court Judge and a motion was made by Bruce and seconded by Roger to approve the Mayor’s appointment with an effective date of April 1. Motion passed.
 - b. **Pending Projects** – a) There was discussion about tree trimming that needs to be done. b) Mande Miller indicated she would contact Clerk Whitmore next week to discuss the LED sign.
8. **Public Building Commission Report** – The PBC will meet again on March 29th. There is a meeting with the contractors on March 21. The zero entry floor is being poured. The pool house walls are up. JR will be renewing the dewatering permit which expired on March 8. There was discussion regarding the roof extension over the filtering system. The Council felt that at this time PBC funds, rather than City capital improvement funds, should be utilized to pay for this. Roger will take this back to the PBC. It was moved by Amanda and seconded by Bruce to accept and file the PBC report. Motion passed.
9. **Theater Report** – Amanda did not have anything to report. It was moved by Bruce and seconded by Roger to accept and file the theater report. Motion passed.
10. **Building Permits** – It was moved by Amanda and seconded by Kale to approve the following building permits: Grace Flying Service – 930 S. Denison, concrete slab; Roy Harbach – 541 E. Third, RV storage building. Motion passed.
11. **Superintendent Report** – a) The trees on Washington street need to be trimmed soon. JR had received two bids for this project last fall: Nuckles Tree Care for \$3500; J&M Tree Service for \$2100. JR needs to confirm if the bid from J&M Tree Service is still valid. It was moved by Roger and seconded by Amanda for JR to accept the bid from Knuckles Tree Care if the bid from J&M Tree Service is no longer valid. Motion passed. b) JR

received a call from Bill Lee with the KDOT indicating that the state will no longer maintain the center islands on the highway through town. Attorney Day will write to the state to request a formal explanation. **c)** The tornado siren is functional now and a test will be done at 2PM Thursday March 16. The generator will be used for the testing because the electrical infrastructure is not yet in place. **d)** Tom Keller will be at the next Council meeting to talk about the Keller Pond project. The project is moving forward and they are still working on maximizing the funds from the Sunflower Foundation. The City has budgeted \$5000 for the Keller Pond project. **e)** The County has received a grant for removal of salt cedars and Russian olive trees at the Republican River. The area that runs through the River Walk would be about \$10000 for the tree removal of which \$2500 would need to be paid for by the owner/entity in order to get the work done. JR indicated that the City may be asked to contribute to this. **f)** The City will need to level the area at the roadside park for the tornado shelter and provide the electric to the shelter. The shelter will be a light tan color. **g)** JR and 3 employees will be attending the KRWA conference from March 27-30 in Wichita. **h)** The KDWP has proposed a solution for the Eurasian milfoil problem at Keller pond. It was moved by Bruce and seconded by Amanda to approve \$2800 for chemicals needed to treat the problem. Motion passed. It was moved by Amanda and seconded by Kale to accept and file the Superintendent report. Motion passed.

- 12. Attorney Report** – Attorney Day had nothing to report other than all City Council members are invited and encouraged to attend the April 17th appreciation dinner for Bill and Cindy Keller at Riverside Recreation. It was moved by Bruce and seconded by Roger to accept and file the Attorney report. Motion passed.
- 13. Clerk Report** – **a)** Council approved placing the current City logo on the tornado shelter sign. **b)** Clerk Whitmore let the Council know about the ribbon cutting ceremony for the Transportation Van that will take place on Tuesday March 21 at 11 AM at the Senior Center. **c)** The Council gave approval for the Swim Team to apply for a Community Foundation grant through the City for new swim lane ropes. **d)** Clerk Whitmore updated the Council on the new personnel manual. There are a few sections that still need to be reviewed and updated. There was a motion by Bruce and seconded by Kale to approve all sections of the updated personnel manual that have already been reviewed. Motion passed. It was then moved by Bruce and seconded by Roger to allow John Larson to carry over up to 40 hours of vacation past his anniversary date. Motion passed. **e)** Clerk Whitmore presented information regarding the different choices for bank accounts that could be opened for the pool bond account. It was moved by Bruce and seconded by Amanda to open a no fee interest bearing account with First National Bank. Motion passed. It was then moved by Bruce and seconded by Kale to authorize the following signers for this account: Scott Schultz, Roger Jensen, Carla Lampe, Treasurer Jen Blair and City Clerk Lila Whitmore. Motion passed. **f)** Clerk Whitmore will be attending the CCMFOA Conference in Wichita from March 14 through the 17. It was moved by Roger and seconded by Amanda to accept and file the Clerk report. Motion passed.
- 14. Council comments:** **Kale** – Asked if liners could be purchased for the large trash containers at the recycling center. Amanda indicated that Heritage Lumber could possibly get liners that would fit. **Amanda** – none **Roger** – Elmer Kellner mentioned that he has heard comments that St. Francis has the nicest roadside park along Highway 36. Roger commended the City employees who maintain it and also Helen Dobbs for the work she has done. **Bruce** – None
- 15. Mayor Comments:** None
- 16.** All bills on **Ordinance #1000** were reviewed. It was moved by Bruce and seconded by Roger to approve the bills in the amount of \$205,766.09. Motion Passed.
- 17. Adjournment:** A motion was made by Bruce and seconded by Roger to adjourn the meeting. Motion passed.

City Clerk